

Educational History and Employment History Example

Candidate Name: Jane/John Doe

Educational History (List most recent degree first)

<u>Institution</u>	<u>Program or Degree</u>	<u>Dates in Program</u>	<u>Degree</u>
University of California, Berkeley	Ph.D. History	1980 – 1985	Ph.D.
University of Michigan	B.A. History	1976 – 1980	B.A.

Employment History (List current appointment first)

<u>Ranks Held</u>	<u>Institution</u>	<u>Department</u>	<u>Effective Date of Rank</u>
Associate Professor	University of Tennessee	History	1994- present
Assistant Professor	University of Tennessee	History	1987 - 1994
Lecturer	University of Arizona	History	1985 - 1987