Academic Assessment Council

Meeting Notes

4/29/2021

Attendees: Doug Aaron, Ashley Browning, Ashley Charsha, Chuck Collins, Heather Hartman, Terry Ishitani, Michael McFall, Paula Schaefer

1. Welcome and Introductions
	1. Purpose
		1. Plan moving forward is to meet once a term
		2. Got lost in COVID and SACSCOC Fifth-Year Interim Report

1. 2019-2020 Assessment Cycle
	1. Assessment Day
		1. Results presentation
			1. Many programs moving into higher rankings, seeing improvement in report writing
		2. Recruiting
			1. Consideration from DDDH’s to recruit reviewers as part of service committees
			2. Recruiting earlier (July) would allow faculty to plan for this
	2. Feedback
		1. Faculty are seeing value and appreciate learning more; value added to the programs
		2. Training allows to see how concepts fit together to make a useful report
		3. Beneficial as participant and as a person in position to review progress (Dean/Assoc. Dean)
	3. Training
		1. Focused on higher levels of training to target more advanced reports for folks who have the basics down and want to learn more
		2. Helping people understand programs are not failing if “problems” are identified, that it’s part of seeking improvement
		3. Retiring outcomes may not be as clear as it could be, report writers may benefit from more training
		4. Add these as resources to Guide to Program Assessment and Canvas Training Site
2. Review rubric/realignment
	1. <https://sacs.utk.edu/wp-content/uploads/sites/59/2020/09/Institutional-Meta-Assessment-Rubric.pdf>
		1. “Seeking” student learning improvement, as well as experiencing student learning improvement in the Use of Results/Actions Taken area
		2. Better flow across sub-scores to assist report writers with improving reporting
	2. Moving toward improving student learning --> Evidence of Improvement
		1. If improvement is not occurring within three years, it may be time to reevaluate the outcome and its value in the report
			1. Do faculty know what to do if it’s not working out? Encourage looking at SLOs to ensure they match what the program is trying to accomplish
		2. Progress is the goal, not success

1. Assessment Guide
	1. <https://sacs.utk.edu/wp-content/uploads/sites/59/2020/03/Assessment-Manual-3-4-20.pdf>

1. Canvas Training
	1. <https://utk.instructure.com/accounts/1/external_tools/1?launch_type=global_navigation>

1. Questions/Feedback/Discussion/Resources
	1. <https://oira.utk.edu/assessment-planning-and-resources/>
	2. <https://sacs.utk.edu/resources/>

Compiled by: Ashley M. Browning