

Space Committee Meeting Minutes

March 31, 2021

Location: Zoom Conference Call

Attendees: Betsy Adams, Mark Alexander, Brian Browning, Dr. Bill Dunne, Jennifer Hardy, Dr. RJ Hinde, Sarah Hoel, Terry Ledford, Dr. Larry McKay, Dr. Hollie Raynor, Renee Thomas

1. Review and approve meeting minutes from the January 28, 2021, committee meeting. (The committee did not meet during February, 2021.)
The minutes were approved.

2. Review action items from 1/28/21 minutes.
 - Documenting COVID-related adjustments to classrooms and meeting spaces
This action item is ongoing.
 - Reconfiguration of ELC outdoor space
This action item is completed.
 - Student Success request for 3 rooms in Greve Hall
This action item is completed.
 - Radiological Safety request for temporary storage space
Both room 128 and room 130 in South East Stadium were requested for this purpose. Terry Ledford will follow up to determine whether both rooms are actually needed, and will request a status update regarding storage for the graphite pile. The committee approved the assignment of South East Stadium room 130 to Radiological Safety for storage. Room 128 will serve as a potential surge space in case this is needed for the graphite pile or other storage. Access to spaces surrounding rooms 128 and 130 will be restricted. Rooms 128 and 130 were previously assigned to Christman, which has been reassigned to the former VolCard suite. Terry Ledford will notify Radiological Safety and Christman.
 - College of Nursing request for space in UT Drive Services Building A
This action item is completed.
 - Arts & Sciences update regarding Walters Academic Building
Arts & Sciences is moving forward with Phase 2, which is expected to be complete by early Fall 2021. The college will now begin working on a Phase 3 plan that will include Cinema Studies and Psychology, and potentially Ceramics as well.
 - Space Committee website
Agendas and minutes from prior meetings are gradually being added to the website.

3. Determine a building code for the Energy & Environmental Science Research Building, which is replacing Ellington.
The committee approved the code EES. Sarah Hoel will notify Tiffanie Casteel in Facilities Services.

4. Review a request from the Office of Diversity and Inclusion to utilize Dunford Hall room 2329.
The committee approved the assignment of Dunford Hall 2329 to the Office of Diversity and Inclusion. This room is currently assigned to the College of Nursing, which will be vacating the room and relocating to Walters on May 1, 2021. Sarah Hoel will notify the Office of Diversity and Inclusion and the College of Nursing.

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5. Review a request from Arts & Sciences to assign Walters Academic Building room C115 as temporary storage space for office furniture for the Department of Mathematics.
The committee approved the assignment of Walters C115 to Arts & Sciences until Walters Phase 2 renovations are completed, which is expected to be during Fall 2021.
6. Discuss the inactive fume hoods in Walters Academic Building.
The committee discussed outside air ventilation requirements associated with the inactive fume hoods in Walters. The committee reaffirmed its intention to keep the inactive fume hoods in the building in the event they are needed in the future.
7. Review space needs for a new Arts & Sciences academic department, Africana Studies, which is expected to begin operation in Fall 2021 or Spring 2022.
The committee postponed a detailed discussion of this topic until the UT System office relocation plan is more fully determined.
8. Review proposed changes to the University Space Committee Charter related to the Budget Allocation Model.
The committee raised a number of questions that Brian Browning and Dr. Hinde will share with Chris Cimino.
9. Informational Item Only: Discuss a proposal from Arts & Sciences to deaccession space used by some of its departments.
Due to lack of time, this item will be added to the agenda of a future meeting.
10. Informational Item Only: Discuss a proposal to allow units to categorize space as unused, under renovation, or unusable while retaining the space assignment.
Due to lack of time, this item will be added to the agenda of a future meeting.
11. Informational Item Only: Discuss surge space planning for the College of Nursing.
Due to lack of time, this item will be added to the agenda of a future meeting.
12. Informational Item Only: Discuss the Dabney-Buehler renovation project.
Due to lack of time, this item will be added to the agenda of a future meeting.