

Space Committee Meeting Minutes

May 24, 2021

Location: Zoom Conference Call

Attendees: Betsy Adams, Mark Alexander, Brian Browning, Jennifer Hardy, Dr. RJ Hinde, Sarah Hoel, Terry Ledford, Dr. Hollie Raynor, Renee Thomas

Not in attendance: Dr. Bill Dunne, Dr. Larry McKay

1. Review and approve meeting minutes from the April 30, 2021, committee meeting.
The minutes were approved.
2. Review action items from 4/30/21 minutes.
 - Air quality and security concerns related to the 22nd Street Duplex
Terry Ledford reported that there are no air quality concerns and that there was a small amount of mold, but that the mold was not widespread. Facilities Services is installing a new garage door to improve security in the building and the Free Store will move into the Duplex after installation. This action item is completed.
 - Assignment of space in the Auxiliary Services Building to University Printing and Mail
This action item is completed.
 - Assignment of space in Presidential Court Building to University Printing and Mail
This action item is completed.
 - Space reassignments in Walters associated with the Geography Wood Archive
This action item is completed.
 - Space assignments in Claxton associated with NIMBIOS2 and NISER
This action item is completed. See also agenda item #4 below.
 - Building code for Zeanah Engineering Complex
This action item is completed.
 - Tickle College of Engineering request for space in UT Drive Services Building B
Terry Ledford reported that Facilities Services was using rooms 206A and 206B in this building for storage, but that the rooms could be vacated by the beginning of Fall 2021. The committee approved assigning the rooms to Tickle College of Engineering once the rooms were no longer being used by Facilities Services. In a subsequent e-mail update, Terry Ledford reported that the rooms could be vacated by the end of May 2021, and that any furniture in the rooms would remain in the rooms. This action item is completed.
3. Review a request from CEHHS to assign Claxton rooms 204, 205, and 206 to the college to be used for professional development and training activities.
The committee approved the assignment of Claxton rooms 204, 205, and 206 to CEHHS. Dr. Raynor noted that the rooms would not be used all day long for professional development and training activities. The college will use these spaces for classes when they are not being used for professional development and training; the college will be responsible for scheduling these classes. The rooms will be designated as meeting/event space, reflecting their primary use. The Space Committee will revisit this designation in one year to assess whether it remains appropriate. confirmed that Anthropology has vacated the Duplex and noted that Anthropology reported concerns about the air quality and security in the Duplex. Terry Ledford will notify Facilities Services of the assignment and will have the building's air quality and security assessed prior to the Free Store occupying the space.

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4. Review a request from ORIED to assign Claxton rooms 116, 118, 121, and 122 to NISER.
The committee approved this assignment. Renee Thomas will notify NISER.

5. Review a request from the College of Nursing to identify space to support a biobehavioral research lab.
This item was tabled at the request of Nursing while the college further evaluates the space and proximity needs associated with the proposed lab.

6. Informational Item Only: The Chancellor requested, and was assigned, Dunford Hall room 2432 to support an expansion of the Ombuds Office staff.

7. Additional Agenda Item: CEHHS reported that several rooms in Bailey, Claxton, and HPER were listed as CEHHS space on the space survey; however, the rooms are campus-hosted classrooms and should be listed as Registrar space.
Dr. Raynor will provide more information about these rooms so that the issue can be resolved.