

Space Committee Meeting Minutes

November 19, 2021

Location: Zoom Conference Call

Attendees: Betsy Adams, Mark Alexander, Brian Browning, Dr. Kellie Fecteau, Jennifer Hardy, Dr. RJ Hinde, Sarah Hoel, Terry Ledford, Dr. Larry McKay, Dr. Holly Raynor, Renee Thomas

Not in Attendance: Dr. Bill Dunne

1. Review and approve meeting minutes from the October 25, 2021, committee meeting.
The minutes were approved.
2. Review action items from 10/25/21 minutes.
 - Dr. McKay will report back to the Committee about whether the lockers in Panhellenic have been installed.
This item is still in progress.
 - Update on the development of the biobehavioral lab space request from the College of Nursing.
Dr. Raynor reported that CEHHS is in discussions with Nursing and Research about a larger initiative for lab space in Jessie Harris. That initiative would create a larger overall project rather than just the current lab space request from CON.
 - Dr. Hinde and Brian Browning will work together to consider a formalized process for addressing requests to inactive spaces that require renovations.
This item is still in progress.
 - Update on the development of the ROTC/Psychology proposed space swap in Hoskins.
This item will be tabled until further discussions are completed and a proposal is ready for the committee's review.
 - Dr. Raynor will notify the Office of Professional Licensure and the Department of Educational Leadership and Policy Studies about their approved room assignments in Claxton.
This action item is completed.
3. Review a request from Online Learning and Academic Programs (OLAP) to assign Dunford 2326 to OLAP.
The committee approved the assignment of room 2326 in Dunford Hall to the Division of Online Learning and Academic Programs (OLAP). Action Item: Dr. Hinde will notify OLAP of the assignment.
4. Review a rental agreement between Education, Health, & Human Sciences and Cherokee Mills.
A motion to endorse the rental agreement was approved. Action Item: Brian Browning will notify Chris Cimino and the Real Estate Office.
5. Discuss a request from Arts & Sciences to return two rooms (D105, D107) in Walters Academic Building, currently assigned to Biochemistry and Cellular & Molecular Biology, to the vacant space pool.
The committee approved BCMB's request to return rooms D105 and D107 in Walters Academic Building to the vacant space pool. Action Item: Dr. McKay will notify BCMB.

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6. Discuss a request from Arts & Sciences to return four rooms (M101A, F103, F109B, F107) in Walters Academic Building, currently assigned to the Biology Service Facility, to the vacant space pool.
This request was tabled until Arts & Sciences provides further information regarding the request.
7. Discuss a request from OLAP to acquire 400 square feet of climate-controlled temporary storage space until May 31, 2022.
Following the committee's meeting, an electronic vote for this agenda item was administered. The committee approved assigning rooms D105 and D107 in Walters Academic Building to OLAP temporarily through 5/31/21 to use as storage space. Action Item: Dr. Hinde will notify OLAP.
8. Informational Item Only: The committee will receive an update on surge space planning for the College of Nursing.
The committee reviewed the current layouts for the Nursing surge plan. Nursing plans to fully utilize the Nuclear Engineering Building once it is fully vacated. In addition, Nursing will need to utilize additional temporary surge space at UT Drive Services Building A.
9. Informational Item Only: In FY20, the Dean of Students Office and Aramark came to an agreement involving the Greve Hall POD Market (G005). Aramark relinquished the POD Market location in order to allow the Big Orange Pantry program to utilize the space.
The committee approved transferring Greve Hall rooms G005, G005A, and G004A from Dining Services to the Dean of Students Office for the Big Orange Pantry Program. Action Item: Mark Alexander will notify the Big Orange Panty program of the official assignment.
10. Informational Item Only: Dr. McKay advised the committee that there are renovation requests in process for the 12th floor of McClung Tower; renovation of this space will require the identification of surge space in the fall of 2022 for approximately 20-24 people.