

Space Committee Meeting Minutes

January 21, 2022

Location: Zoom Conference Call

Attendees: Betsy Adams, Mark Alexander, Brian Browning, Dr. Bill Dunne, Dr. Kellie Fecteau, Jennifer Hardy, Dr. RJ Hinde, Sarah Hoel, Terry Ledford, Dr. Larry McKay, Dr. Holly Raynor, Renee Thomas

Guest Attendee: Lindsay Burke-Melton from the College of Nursing

1. Review and approve meeting minutes from the November 19, 2021, committee meeting.
The minutes were updated to indicate that Dr. Kellie Fecteau attended. The updated minutes were approved. Note that the December, 2021, Space Committee meeting was canceled.
2. Review action items from 11/19/21 minutes.
 - Panhellenic Locker Update
Terry Ledford informed the committee that the Key Shop and UTPD are assisting with cleaning and relocating the lockers, which will be completed in the next few weeks.
 - Dr. Hinde and Brian Browning will work together to consider a formalized process for addressing requests to inactivate spaces that require renovations.
This item is still in progress.
 - Dr. Hinde will notify OLAP of their assignment to room 2326 in Dunford Hall.
This action item was completed.
 - Brian Browning will notify Chris Cimino and the Real Estate Office of the committee's endorsement of the CEHHS effort to secure a rental agreement for Cherokee Mills, suite 106.
This action item was completed.
 - Dr. McKay will notify BCMB that rooms D105 and D107 in WAB have been approved to be returned to the campus.
This action item was completed.
 - Dr. Hinde will notify OLAP that rooms D105 and D107 in WAB have been assigned temporarily through 5/31/21 for storage.
This action item was completed.
 - Mark Alexander will notify the Big Orange Panty program of the official assignment of rooms G005, G005A, and G004A in Greve Hall from Dining Services to the Dean of Students Office for the Big Orange Pantry Program.
This item is still in progress.
3. Review the College of Nursing surge space plan.
The following questions/observations were made while reviewing the floorplan:
 - **Physics will retain their computer lab currently located in room 107.**
 - **Nursing will also be using the following rooms in UT Drive A: 122, 127, 127A, 129, 130, 131, 131A, 131E, 132, 133, 134, B001 & B004.**
 - **Instead of doing a renovation expansion, the latest proposal is a total tear down. This is awaiting SBC approval, which is expected in a few weeks. The new building would incorporate a wet lab which would eliminate the need to use Jessie Harris space for a permanent lab; instead, an extension to use the lab in SERF would be needed.**
 - **A new building name change was discussed in which *Nursing Extension Building* and *Nursing Education Building* were suggested. The building code would remain NEB with**

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both options. Following the meeting, the College expressed a preference for the name *Nursing Education Building*.

4. Discuss a request from ROTC to acquire space in Hoskins Library, including space currently assigned to the Department of Psychology.
Extensive discussions between ROTC and Psychology led to the following proposals, all of which were approved by the committee:
 - **The Hoskins basement space previously occupied by the College of Communication & Information will be assigned to ROTC.**
 - **The space in the Hoskins 191 suite currently assigned to Psychology will be assigned to ROTC.**
 - **Psychology will be assigned rooms 102, 102A, 103, and 103A in Hoskins.**
 - **Contact Care will be assigned temporarily to Mossman Hall until permanent space in Walters Academic Building has been renovated for use by Contact Care.**
 - **Psychology graduate assistants will use Panhellenic for their needs.**
 - **No space transfers will take place until the end of Spring 2022.**
 - **Dr. Hinde will update ROTC and Dr. McKay will update Psychology regarding these decisions. Both units will be advised that renovation costs for the entire building may not exceed \$100,000.**
 - **ROTC would like to acquire Hoskins 108H as well; this space is currently assigned to the Tickle College of Engineering. The Engineering activities in this space could possibly be relocated to the Fibers and Composites Manufacturing Facility following the retirement of a Governor's Chair in January, 2023.**
5. Discuss a request from the Division of Student Success to acquire Greve Hall rooms 207, 211, and 212 for use as office space.
The committee approved this request. Dr. Hinde will notify Vice Provost Williams.
6. Discuss a request from Arts & Sciences to return two rooms (F107 and M209) in Walters Academic Building, currently assigned to the Division of Biology, to the vacant space pool.
The committee approved this request. Dr. McKay will notify Biology.
7. Discuss a request from Arts & Sciences to return three rooms (A212, B203B, and B204) in Walters Academic Building, currently assigned to BCMB, to the vacant space pool.
The committee approved this request. Dr. McKay will notify BCMB.
8. Review the current plan for Audiology & Speech Pathology assignments in the Conference Center Building, and other assignments affected by Audiology & Speech Pathology assignments.
 - **Non-Credit Programs submitted a request to relocate their 313 suite in the CCB to suite 211; the committee approved this request. Action Item: Brian will notify Non-Credit Programs.**
 - **UT Conferences submitted a request to be assigned rooms 412B, 412C, 412D, 412E, 412F, and 412G once Systems has vacated the spaces. With the exception of those**

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spaces, the 4th floor is already currently fully assigned to UT Conferences. The committee approved this request. Action Item: Brian will notify UT Conferences.

- Brian Browning reviewed the UT System spaces that will be transferred to Audiology and Speech Pathology for their phase 2 renovations. Those spaces include: suite 108, suite 110, suite 112, suite 140, suite 149, suite 150, and suite 220.

9. Informational Item Only: Explore options for moving Honors & Scholars Programs out of the Baker Center.

The committee inquired about how the Baker Center intends to use the Honors Program space once it's vacated. Action Item: Brian will follow up with Chris Cimino to gather more information.

10. Informational Item Only: Update on the move of UT System offices from campus to the UT Tower downtown.

There a UTK reallocation plan for Andy Holt Tower that has been submitted to Chancellor Plowman for her review and approval. The plan is expected to be shared at a Space Committee meeting in the near future.