

Space Committee Meeting Minutes

February 25, 2022

Location: Zoom Conference Call

Attendees: Betsy Adams, Mark Alexander, Brian Browning, Dr. Bill Dunne, Dr. Kellie Fecteau, Jennifer Hardy, Dr. RJ Hinde, Sarah Hoel, Terry Ledford, Dr. Larry McKay, Renee Thomas

Not in Attendance: Dr. Holly Raynor

1. Review and approve meeting minutes from the January 21, 2022, committee meeting.
The minutes were approved.
2. Review action items from 1/21/22 minutes.
 - Process for handling requests to inactivate spaces that need renovation
This item is still in progress.
 - Big Orange Pantry assignment in Greve
This item has been completed.
 - ROTC and Psychology space in Hoskins
This item has been completed.
 - Student Success assignment in Greve
This item has been completed.
 - Return of Biology and BCMB space in Walters to the campus space pool
These items have been completed.
 - Conference & Non-Credit Programs assignment in the Conference Center
These items have been completed.
 - Baker Center intentions for Honors space
This item is still in progress.
3. Review a request from Haslam College of Business to acquire scheduling priority for classrooms in the Haslam Business Building and Stokely Management Center.
After discussing the request, the committee asked HCB to provide additional information:
 - **Usage information for AY 2021-22 for the first-floor classrooms for which HCB would like scheduling priority; and**
 - **A list of HCB classes for AY 2021-22 that are taught outside HCB facilities and that would have been taught in HCB facilities if the first-floor classrooms had been assigned to HCB.**
4. Review a request from OIT to acquire and widen Jessie Harris 208, which is currently assigned to Facilities Services.
This request was approved. Sarah Hoel will notify OIT.
5. Review a request from Human Resources to acquire room 105E in the Student Services Building for use as office space.
This request was approved. Brian Browning will notify Human Resources.

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6. Review a request from Arts & Sciences to acquire rooms D310 and D312 in Walters Academic Building for the permanent home for Contact Care, and to acquire rooms E303, E305, and E311 in Walters Academic Building as the permanent home for Psychology GTAs.
This request was approved, pending the ability of Arts & Sciences to secure funding for any necessary renovations. Dr. McKay will notify the affected units and will initiate the process for estimating renovation costs. Sarah Hoel will work with Facilities to have the spaces assigned to Psychology and marked "inactive".

7. Review a request from Arts & Sciences to temporarily acquire rooms 201, 201A, and 201B in Mossman Hall as space for Contact Care and Psychology GTAs until permanent space in Walters Academic Building has been renovated. This assignment will not be active until after the end of Spring 2022.
This request was approved. Dr. McKay will notify the affected units and work with Facilities to plan for any space modification needs.

8. Informational Item Only: Review the Andy Holt Tower reallocation plan.
Terry Ledford noted a past history of leaks in the P225 suite and recommended that an assessment of the space be undertaken. Brian Browning will request such an assessment.

9. Informational Item Only: Update on the demolition of Dunford Hall to make space for a new Haslam College of Business building.
Design work will not begin before July 1, 2022, and will take 12-18 months. The scope of the project is yet to be determined.