Howard H. Baker, Jr. Center for Public Policy
All Changes Effective Fall 2023

Move of academic program and add courses: This proposal is submitted to move the ownership of the Master of Public Policy and Administration (MPPA) degree program from the Department of Political Science (POLS) in the College of Arts and Sciences (CAS) to the Howard H. Baker, Jr. Center for Public Policy (HBC). This policy decision has been formally agreed to by the leadership of CAS, the HBC and the Provost’s office.

Section I, Course Changes, lists the new BCPP courses being added under the already established BCPP prefix. (Political Science wishes to retain all public administration courses in its curriculum, as these courses are taken by MA and PhD students).

Section II, Program Changes:
1) Request to rename the Baker Center (pending THEC approval)
2) Request to move the Public Policy and Administration Major, MPPA, from the CAS to the Baker Center and revise the catalog language and add/include the new BCPP courses (CAS will submit a proposal to delete the current POLS-MPPA program from under the College of Arts and Sciences).
3) Request to move the BA-MPPA Accelerated Program from CAS to Baker Center

I. COURSE CHANGES

(BCPP) Baker Center for Public Policy

ADD

BCPP 512 Quantitative Political Analysis
3 Credit Hours
Methods and techniques in quantitative political analysis: univariate and bivariate statistics.

BCPP 539 State and Local Government and Politics
3 Credit Hours
Theoretical and empirical analysis of government, politics, policymaking and public administration at the state and local levels.

BCPP 542 Legal Foundations of Public Administration
3 Credit Hours
Aspects of public law affecting government agencies. Topics include enabling legislation, municipal charters, intergovernmental agreements, planning and zoning, eminent domain, personnel management and governmental liability.

BCPP 543 Law, Regulation and Public Policy
3 Credit Hours
Policymaking by executive agencies through rulemaking, enforcement and adjudication; legislative, executive and judicial control of agency actions.

BCPP 548 Public Policy Process
3 Credit Hours
Theoretical, formal and empirical analysis of the roles, functions and decision-making processes of public policymakers, including legislative, executive and judicial actors.
BCPP 549  Environmental Policy
3 Credit Hours
Overview of contemporary environmental policy and its evolution. Examines the roles of values in the environmental arena. Provides a framework for policy analysis and analytical tools for selection and choosing among policy options.

BCPP 550  Public Administration
3 Credit Hours
Overview of public administration theory and function.

BCPP 551  Energy Policy
3 Credit Hours
Analysis of current policy problems involving production, distribution, consumption and conservation of energy.

BCPP 553  Non-Profit Management
3 Credit Hours
An overview of the history, scope, and management of not-for-profit organizations.

BCPP 554  Sustainable Communities
3 Credit Hours
Development and implementation of sustainable development approaches and strategies for local communities.

BCPP 556  Policy Analysis
3 Credit Hours
Strategies and techniques for identification and analysis of public problems and policy solutions.

BCPP 558  The Politics of Administration
3 Credit Hours
Examination of public administration in context of American political system, policy making and political roles of public administrators and agencies.

BCPP 560  Public Financial Administration
3 Credit Hours
Principles and techniques of public finance at state and local levels: budget preparation, execution and audit, risk management, capital planning, major tax structures, economic forecasting, cash management, and debt administration.

BCPP 562  Public Management
3 Credit Hours
Interpersonal and leadership skills, techniques and methods for planning, decision making, and implementation of management strategies in public sector.

BCPP 564  Human Resource Management in Public Organizations
3 Credit Hours
Intensive analysis of contemporary issues, challenges, methods and strategies related to effective management of human resources in public sector.

BCPP 566  Public Service Ethics and Values
3 Credit Hours
Moral-ethical-value dilemmas confronting administrators in American political system.
BCPP 569 Internship in Public Administration
3 Credit Hours
Grading Restriction: Satisfactory/No Credit grading only.
Repeatability: May be repeated with consent of school. Maximum 9 hours.
Comment(s): Open to students participating in approved internship programs.

BCPP 581 Fundamentals of Planning
3 Credit Hours
History of planning, structure and development of urban areas, operations of contemporary planning, trends and issues.

BCPP 592 Off-Campus Study
1-15 Credit Hours
Repeatability: May be repeated. Maximum 15 hours.

BCPP 599 Capstone
3 Credit Hours
Guided by a faculty member, students will survey and canvass their experiences within the MPPA program to develop a professional e-portfolio that showcases their skills and expertise. Portfolios are presented to the entire MPPA faculty at the end of the semester.

BCPP 654 Contemporary Public Policies
3 Credit Hours
Problems in one or more public policy areas from political and administrative perspectives. Topics selected by instructor.
Registration Restriction(s): Minimum student level – graduate.

BCPP 660 Contemporary Perspectives on Public Administration
3 Credit Hours
Development of theory in public administration: contemporary critiques and alternatives.
Registration Restriction(s): Minimum student level – graduate.

ADD AND REQUEST VARIABLE TITLE

BCPP 668 Special Topics in Public Administration
3 Credit Hours
Analysis of selected issues and problems in public administration.
Repeatability: May be repeated with consent of instructor and school. Maximum 9 hours.
Registration Restriction(s): Minimum student level – graduate.

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<th>Current Courses</th>
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II. Program Changes

Pending THEC Approval

Name Change. Upon recommendation and approval of the Office of the Provost, the Howard H. Baker Jr. Center for Public Policy will become the Howard H. Baker Jr. School of Public Policy and Public Affairs and a new academic unit at UTK (pending THEC approval).

IN THE 2023-24 GRADUATE CATALOG, REVISE TO RENAME THE HOWARD H. BAKER JR. CENTER FOR PUBLIC POLICY TO THE HOWARD H. BAKER, JR. SCHOOL OF PUBLIC POLICY AND PUBLIC AFFAIRS.

Rationale: In Spring 2022, Chancellor Plowman and Provost Zomchick commissioned a university-wide task force regarding the conversion of the Howard H. Baker Jr. Center for Public Policy into a School of Public Policy and Public Affairs. Based on benchmarking analyses, asset mapping, organizational case studies, financial modeling, as well as extensive discussion, the task force put forth the following recommendation: Establish the Howard H. Baker Jr. School of Public Policy and Public Affairs as a new academic unit at the University of Tennessee, Knoxville. On November 8, 2022, the Provost issued a memorandum indicating support for converting the Baker Center into a School (see memo provided under Additional Documentation below).

MOVE THE PUBLIC POLICY AND ADMINISTRATION MAJOR, MPPA, FROM THE COLLEGE OF ARTS AND SCIENCES TO THE HOWARD H. BAKER, JR. CENTER FOR PUBLIC POLICY

In the 2023-24 Graduate Catalog,
1) add the Public Policy and Administration Major, MPPA, program to now show housed under the Baker Center.
2) revise program text
3) revise to add the BCPP courses to the MPPA program required courses
4) revise the Accelerated BA/MPPA program text

Public Policy and Administration Major, MPPA
The MPPA is a professional degree program designed to prepare students to assume responsible positions in public service through a program of study that integrates the theory and practice of public administration and public policy. The program aspires to produce graduates who are literate in the fields of public administration and public policy, have the skills to be effective managers of organizational resources, and possess the analytical abilities to be creative problem solvers.

The degree consists of a total of 39 graduate credit hours and includes a recommended internship. No thesis is required for completion of the degree.

Campus Code
Knoxville Campus
Options Available
Coursework only without Comprehensive Exam

Admission Standards/Procedures
Applicants for admission to the program must have a bachelor’s degree or its equivalent.
An overall average of 3.00 for undergraduate courses is desirable
Personal statement and resume/CV
Submit to the Office of Graduate Admissions the online application.

The program seeks to admit a diverse group of students with strong ability and career potential who are committed to public service. Applicants who do not have a degree from an accredited U.S. institution must supply a GRE score. A composite score of 302 on the verbal and quantitative parts of the GRE is desired but not required.

Credit Hours Required
39 graduate credit hours

Required Courses
Students must take all six of the following core courses (18 credit hours).
- BCPP 550
- BCPP 512
- BCPP 548
- BCPP 560
- BCPP 556
- BCPP 566

Additional Course Requirements
Students must take fifteen elective graduate credit hours. Students should generally select the fifteen graduate credit hours of elective courses from the courses offered in the MPPA program. However, for students with specialized interests, electives may be chosen from other programs, departments, or some combination of these alternatives. Elective courses must be approved by the MPPA director prior to enrollment in the specific course and courses outside of the MPPA program will only be approved if they have clear relevance to a student's professional interests.

A three-credit-hour internship (BCPP 569) is required for all students who lack significant administrative experience. Students who have had such experience in the past or who are currently employed in administrative positions may have the requirement waived, if they have more than one year of continuous professional and/or managerial experience. Anyone wishing to waive the internship requirement should address their request to the MPPA Director. If a student waives the internship, then they must take an additional elective to obtain the 39 required credit hours.

All MPPA candidates are required to take a 3-credit hour Capstone course (BCPP 599), preferably during their last semester in the program.

Five-Year BA/MPPA Accelerated Degree Program – Public Policy and Administration Major, MPPA
The MPPA accelerated program is designed for UTK undergraduates who wish to earn both the bachelor’s degree and the MPPA degrees within approximately 5 years. A qualified student may take up to 9 credit hours of approved graduate courses for their senior undergraduate electives and have them count toward both the bachelor’s degree and the MPPA degree. Students are typically considered for conditional admission to the program, during, or immediately after, their third year of undergraduate study at UTK.

To be considered for conditional admission to the MPPA program, a student must have a minimum GPA of 3.4 and must have completed at least 90 credit hours of undergraduate course work for the bachelor’s degree.

Conditional admission of a student into the MPPA accelerated program must be obtained before taking a graduate course that is to be used to satisfy the requirements of both the bachelor’s degree and the MPPA degree. Students will be informed of the outcome of their application for conditional admission prior to the beginning of their fourth year of undergraduate study.

A student who is conditionally admitted to the MPPA accelerated program may, during his or her fourth year of undergraduate study, complete up to 9 credit hours of graduate credit that count towards the bachelor’s degree and
towards the MPPA requirements, provided that these graduate credit hours were approved both by the Department head (or designee) and by the Graduate School prior to satisfying all requirements for the bachelor’s degree.

Conditional admission into the MPPA accelerated program does not guarantee acceptance into either the Graduate School or the MPPA program. Students who have been conditionally admitted to the MPPA accelerated program must apply for admission to the Graduate School and to the MPPA program during their fourth year of undergraduate study, following the standard application procedure. Students will be fully admitted to the MPPA accelerated program after they have been accepted both by the Graduate School and by the MPPA program.

Once fully admitted to the MPPA program, accelerated students are required to complete the standard curriculum for the MPPA program.

**Rationale:** The MPPA degree program is moving to the Baker Center, which is able to bring greater resources to bear on a program that currently has limited resources and modest enrollment. Moving the program to the Baker School will allow the MPPA to grow, to achieve greater visibility, to better reflect trends in other top-ranked, accredited programs, and to better serve the needs and interests of current and future students. On November 8, the Provost issued a memorandum indicating his “unconditional support” for moving the program (see memo provided under Additional Documentation below).

**Impact on staffing:** Courses will be staffed by faculty at the new Baker School of Public Policy and Public Affairs. In 2023-2024 and upon mutual agreement by all parties, faculty from Political Science may support some courses.

**Financial impact:** All MPPA associated costs and revenues will accrue to the new Baker School.

**Impact on other academic units including those in other colleges:** This program is moving from Political Science to the Baker School.

**Program learning outcomes:** No changes.

**Support from assessment activities:** No changes.
Memo
To: Lauren Meschke, Graduate Council chair
From: John Zomchick, Provost and Senior Vice Chancellor
CC: Theresa M. Lee, Dean, College of Arts and Sciences
     Brandon Prins, Head, Department of Political Science
     Dixie Thompson, Dean, Graduate School
     Marianne Wanamaker, Director, Baker Center for Public Policy
Date: November 8, 2022
Re: Transfer of the MPPA from Political Science to the future Baker School for Public Policy

I approve the transfer of the Master of Public Policy and Administration from the Department of Political Science in the College of Arts and Sciences to the Baker School for Public Policy, pending approval of the creation of the new school by the University of Tennessee Board of Trustees and the Tennessee Higher Education Commission. It is anticipated that we will seek Board approval of the new School at its winter meeting, scheduled for February 23-24, 2023.

The creation of a school for public policy presents the campus with an opportunity to serve the state, the region, and the nation by an exclusive focus on preparing students for careers in public policy and administration while simultaneously recruiting a research faculty committed to addressing issues in policy and administration in their scholarship. While the MPPA has done well in its current academic home, graduating an average of about 15 students over the last 5 years, it has had to compete for resources in a department that has the third largest undergraduate major in the College of Arts and Sciences and substantial PhD enrollments.

The transfer will thus benefit both units. Political Science will be able to focus its resources on serving its undergraduate and doctoral cohorts, and the proposed Baker School will focus its attention on building masters level professional programs, including the MPPA program.

Discussions between Dean Lee and Dr. Wanamaker have produced an agreement among the parties for the transfer of the degree program. The Baker School has secured agreement from two faculty members to transfer tenure from Political Science once the new school has been approved. Other members of Political Science who currently teach in the MPPA are either considering moving to the Baker School or have agreed to teach the classes necessary for the degree through a reimbursement arrangement between the two units in 2023-2024. In the near future, the Baker School will search for additional tenure-line faculty to teach in the program, ultimately building to the level needed for program accreditation.

I am pleased to give unconditional support to the transfer of this program. It will serve well all involved and it will be an asset to its current and future students as well as to the citizens of our state, the region, and the nation.