

# Table of Contents

Pedagogy Committee..... 3  
Philosophy Committee..... 7  
Technology Committee..... 9  
Research Committee..... 11  
Policy Committee ..... 14

# Summary and Outcomes of ChatGPT Session 2: The Power and Peril of Emerging AI in Education – Developing Our Campus Plan

The [Taskforce Steering Committee](#) for the emergence of generative AI tools (e.g., ChatGPT) hosted the second listening session on February 21, 2023. 45 faculty participated in the conversation which focused on developing our campus plan.

The session [started with a presentation](#) by Ozlem Kilic, Interim Vice Provost for Academic Affairs, that reviewed the discussions and outcomes of the [first listening session](#) held on February 9, 2023. Five theses were identified that capture the main observations and concerns raised by faculty. These are:

1. Philosophy
2. Pedagogy
3. Technology
4. Research
5. Policy

The Steering Committee was expanded to a larger taskforce with these sub-committees.

Two breakout sessions were held to discuss each theme with attendees, and the following reports on the discussion and recommendations from these sessions for each theme.

The next campus session will be held on March 7<sup>th</sup> 4-5 pm, where the taskforce will announce campus plans.

# Pedagogy Committee

Steering Committee Member(s): Chris Lavan, Brendan McConville, Mehmet Aydeniz

## *Confirmed list of taskforce members*

<b>Name</b>	<b>Title</b>	<b>Affiliation</b>	<b>Email</b>
Advincula, Rigoberto	UT-ORNL Governor's Chair of Advanced and Nanostructured Materials	Department of Chemical & Biomolecular Engineering	<a href="mailto:radvincu@utk.edu">radvincu@utk.edu</a>
Benson, Kirsten	Director	Judith Anderson Herbert Writing Center	<a href="mailto:kbenson@utk.edu">kbenson@utk.edu</a>
Bilal, Dania	Professor	School of Information Sciences	<a href="mailto:danial@utk.edu">danial@utk.edu</a>
Brimer, Adam	Director of Technology Enhanced Education	Haslam College of Business	<a href="mailto:abrimer@utk.edu">abrimer@utk.edu</a>
Clemons, Aris	Assistant Professor	Modern Foreign Languages & Literature	<a href="mailto:aclemon8@utk.edu">aclemon8@utk.edu</a>
Deshpande, Deepa	Faculty Consultant	Teaching & Learning Innovation	<a href="mailto:ddeshpan@utk.edu">ddeshpan@utk.edu</a>
Engel, Annette	Jones Professor of Aqueous Geochemistry	Department of Earth and Planetary Sciences	<a href="mailto:aengel1@utk.edu">aengel1@utk.edu</a>
Fagan, Josh	Lecturer	Engineering Fundamentals	<a href="mailto:jfagan2@utk.edu">jfagan2@utk.edu</a>
Jacobs, Jackie	Distinguished Lecturer & Director	Management & Entrepreneurship	<a href="mailto:jjacobs1@utk.edu">jjacobs1@utk.edu</a>
Johnston, Jason	Director of Online Learning & Course Production	Online Learning & Academic Programs	<a href="mailto:jpi@utk.edu">jpi@utk.edu</a>
Kavanagh, Katie	Associate Professor	Nutrition	<a href="mailto:kkavanag@utk.edu">kkavanag@utk.edu</a>
Kilgore, Chris	Associate Director	Teaching & Learning Innovation	<a href="mailto:ckilgor4@utk.edu">ckilgor4@utk.edu</a>
Kirkpatrick, Yolanda	Co-Director of Undergraduate Studies	Theory and Practice in Teacher Education	<a href="mailto:yfkirkpa@utk.edu">yfkirkpa@utk.edu</a>
Kite, Rebecca	Assistant Professor & Reference Librarian	College of Law	<a href="mailto:rebecca.kite@utk.edu">rebecca.kite@utk.edu</a>
Knox, Laurie	Senior Lecturer	Department of English	<a href="mailto:lknox1@utk.edu">lknox1@utk.edu</a>
Langendorfer, Anne	Senior Lecturer	Department of English	<a href="mailto:alangend@utk.edu">alangend@utk.edu</a>
Morey, Sean	Director of Composition	Department of English	<a href="mailto:smorey@utk.edu">smorey@utk.edu</a>
Odoi, Agricola	Professor & Assistant Dean of Research and Graduate Studies	College of Veterinary Medicine	<a href="mailto:aodoi@utk.edu">aodoi@utk.edu</a>
Philippakos, Zoi Traga	Associate Professor	Literacy Education	<a href="mailto:philippakos@gmail.com">philippakos@gmail.com</a>
Pulsinelli, Gary	Associate Professor	College of Law	<a href="mailto:gpulsine@utk.edu">gpulsine@utk.edu</a>

Pulte, Andy	Distinguished Lecturer & Director	Plant Sciences	<a href="mailto:apulte@utk.edu">apulte@utk.edu</a>
Ring, Jonathan	Lecturer	Political Science	<a href="mailto:jring7@utk.edu">jring7@utk.edu</a>
Sobes, Vladimir	Assistant Professor	Nuclear Engineering	<a href="mailto:sobesv@utk.edu">sobesv@utk.edu</a>
Staples, Cary	Professor, Graphic Design	School of Design	<a href="mailto:staples@utk.edu">staples@utk.edu</a>
Trujillo-Mejia, Laura	Distinguished Lecturer of Hispanic Studies	Modern Foreign Languages & Literature	<a href="mailto:ltrujill@utk.edu">ltrujill@utk.edu</a>
Whitaker, Erin	Librarian	Library	<a href="mailto:ewhitak7@utk.edu">ewhitak7@utk.edu</a>

*List of attendees in each breakout session*

1st	2nd
Adam Briner	Josh Fagan
Agricola Odoi	Josh Steele
Laura Trujillo-Mejia	Laura Trujillo-Mejia
Rebecca Kite	Rebecca Kite
Erin Whitaker	
Jon Ring	
Kirsten Benson	
Elisa Caron	
Deepa Deshpande	
Susan Bartolme	
Yolanda Kirkpatrick	

*Topics/Issues Discussed:*

**Session 1:**

- We need to consider effective strategies for student learning assessment in the time of A.I.
- How do I manage growth of effective student learning and decrease the likelihood of cheating in my foreign language class?
- There should be a campus statement that acknowledges “it” (A.I.) is here”. We should describe this as an academic tool, a tool to enhance student learning. There should be a statement that we can place on our syllabi.
- There should be syllabus guidance for A.I. use in courses.
- What is our current plagiarism/cheating policy in the wake of A.I.?
- There should be a statement about where the campus is right now regarding the existence of A.I. We should own what that looks like for our campus.
- We should have discussions with our students about honoring the Honor Code. We should lead them through reflection on ethics/ethical behavior in the classroom.
- We should frame the conversation of cheating in the positive. In other words, “you (the student) hurt yourself by cheating, not the instructor.”

## Session 2:

- Brendan explained the Technology Group's (session 1) goal of building asynchronous demonstrations of Open AI, Microsoft Edge (Bing), Etc. in action, simply to help familiarize the community with how these work. These would be designed by selected faculty who actively use the technology, and Rosie Sasso graciously offered OIT's services to support that project.
- The Pedagogy Group session 2 discussed: "Let's layer in 2-3 min demos from *faculty* at the bottom of that same OIT page. i.e., faculty may upload short demos throughout the semester and through the summer of what they've experienced, whether it be in assessment, in-class uses, out-of-class activities, etc. This way, the original videos are supplemented continuously by real-time uses in the community, so we learn together as we move forward.
- Overall, it was a very organic session through this connection across groups.

### *Potential list of activities and events this semester to address these*

- Collecting information about detection programs and sharing it with faculty, students, and staff
- Informing the campus community that a task force is working on these issues to forestall any knee jerk reactions.
- Identifying best practices and creating guidelines for the ethical use of technology
- Creating a list of resources and best practices for incorporating new technologies into teaching and learning
- Encouraging conversations among faculty and staff about new technologies and how they can be used effectively and ethically.

### *Resources needed if any near term and long term*

- Resources for faculty and staff to incorporate new technologies into their teaching and to hinder and discourage cheating and plagiarism.
- Support from OIT for packaging, uploading, and hosting the demonstration videos in both the initial website build and subsequent additions.

### *Resources the group plans to generate this semester*

- Rely on Teaching and Learning Innovation, which has a great resource list, to provide additional support and guidance.
- OIT and faculty time, and server space
- Optional syllabus guidance
- Continued statements to the campus on progress and campus plan
- Best practices and teaching guidelines informed by our community

### *Resources the group thinks that need to be generated in the long term*

- Creation of a centralized resource hub for faculty and staff to access the latest research and best practices in the use of technology in teaching and learning. TLI can evolve its current "A.I. in the Classroom" webpage to meet this need.
  - The webpage is here: <https://teaching.utk.edu/artificialintelligence/>.
- Continued research and data on the impact of technology on teaching and learning.

## *Suggested list of events*

### **March**

- 3 Groups Meetings (confirmed)
- Faculty Learning Community: Establish a faculty learning community focused on the use of ChatGPT and AI tools in education. This could be a recurring event where faculty can come together to share resources, discuss challenges, and develop best practices. TLI will help to host this event.

### **April**

- 2 Group Meetings (working to confirm)
- Faculty Learning Community: Establish a faculty learning community focused on the use of ChatGPT and AI tools in education. This could be a recurring event where faculty can come together to share resources, discuss challenges, and develop best practices. TLI will help to host this event.

### **May**

- 1 Group Meeting (possible)
- Faculty Learning Community: Establish a faculty learning community focused on the use of ChatGPT and AI tools in education. This could be a recurring event where faculty can come together to share resources, discuss challenges, and develop best practices. TLI will help to host this event.

### **Potential Future Events (possible to partner with the Policy Group)**

- Academic Integrity Symposium: Host a symposium focused on promoting academic integrity in the use of ChatGPT and AI tools in education. This could include keynote speakers, presentations, and interactive sessions on best practices and ethical use.
- Student Showcase: Host an event where students can demonstrate how they are using ChatGPT and AI tools in their coursework or research. This could be organized by discipline or topic and could include presentations, posters, and interactive demonstrations on the ethical use of these tools.
- Webinar Series: Develop a series of webinars focused on the ethical use of ChatGPT and AI tools in education. These webinars could be hosted by experts in the field and cover topics such as privacy concerns, data security, and preventing cheating.

# Philosophy Committee

Steering Committee Member(s): Suzie Allard, Holly Mercer

## *Confirmed list of taskforce members*

<b>Name</b>	<b>Title</b>	<b>Affiliation</b>	<b>Email</b>
Anderson, Misty	Professor	Department of English	<a href="mailto:manderson@utk.edu">manderson@utk.edu</a>
Bartolme, Susan	Student	English	<a href="mailto:sbartolm@vols.utk.edu">sbartolm@vols.utk.edu</a>
Brannen, Michelle	Librarian	Library	<a href="mailto:brannen@utk.edu">brannen@utk.edu</a>
Coleman, Dawn	Professor	Department of English	<a href="mailto:dcolema7@utk.edu">dcolema7@utk.edu</a>
Fagan, Josh	Lecturer	Engineering Fundamentals	<a href="mailto:jfagan2@utk.edu">jfagan2@utk.edu</a>
Fernandez, Peter	Librarian	Library	<a href="mailto:pfernand@utk.edu">pfernand@utk.edu</a>
Harshvardhan	Graduate Research Assistant	Haslam College of Business	<a href="mailto:harshvar@utk.edu">harshvar@utk.edu</a>
Jewel, Lucy			<a href="mailto:ljewel@utk.edu">ljewel@utk.edu</a>
Johnston, Jason	Director	Online Learning & Academic Programs	<a href="mailto:jpj@utk.edu">jpj@utk.edu</a>
Kilgore, Chris	Associate Director	Teaching & Learning Innovation	<a href="mailto:ckilgor4@utk.edu">ckilgor4@utk.edu</a>
Knox, Laurie	Senior Lecturer	Department of English	<a href="mailto:lknox1@utk.edu">lknox1@utk.edu</a>
Langendorfer, Anne	Senior Lecturer	Department of English	<a href="mailto:alangend@utk.edu">alangend@utk.edu</a>
Morey, Sean	Director of Composition	Department of English	<a href="mailto:smorey@utk.edu">smorey@utk.edu</a>
Odoi, Agricola	Professor & Assistant Dean of the Office of Research and Graduate Studies	College of Veterinary Medicine	<a href="mailto:aodoi@utk.edu">aodoi@utk.edu</a>
Penchoff, Deborah	Associate Director	UT Innovative Computing Laboratory	<a href="mailto:Dpenchof@utk.edu">Dpenchof@utk.edu</a>
Ring, Jonathan	Lecturer	Department of Political Science	<a href="mailto:jring7@utk.edu">jring7@utk.edu</a>
Staples, Cary	Professor	School of Design	<a href="mailto:staples@utk.edu">staples@utk.edu</a>

## *List of attendees in each breakout session*

1st	2nd
Holly Mercer	Holly Mercer
Suzie Allard	Suzie Allard
Chris Kilgore	Jon Ring
Maddie Harvin	Misty Anderson
	Misty Bailey

### *Topics/Issues Discussed:*

Overarching on teaching: What are the fundamental characteristics we believe defines being a Vol grad?

- Related to how one interacts with society – being a citizen
- Related to advanced forms of cognition – critical thinking, informed judgements
- Related to skills – communication. Does AI count as communication

Overarching on faculty careers: What is scholarship?

- Related to the broad canvas of original thought, applied research etc.
- Related to how one is assessed for P&T (How should faculty have the conversation about AI influencing publication etc.,)

Overarching Challenges: What are the conflicts & opportunities?

- Broad classes of these

### *Resources the group plans to generate this semester*

- A “discussion guide” for units to address these issues and fine tune them to their domain.
- A “decision tree” for new academic AI that helps drive the conversation each time one emerges



# Technology Committee

Steering Committee Member(s): Charles Liu, Brendan McConville, Xiaopeng Zhao

## *Confirmed list of taskforce members*

Susan Bartolme	Teaching Associate	Department of English	<a href="mailto:sbartolm@vols.utk.edu">sbartolm@vols.utk.edu</a>
Dania Bilal	Professor	School of Information Sciences	<a href="mailto:danial@utk.edu">danial@utk.edu</a>
Adam Brimer	PhD student	Educational Leadership and Policy Studies	<a href="mailto:abrimer@utk.edu">abrimer@utk.edu</a>
Deepa Deshpande	Faculty Consultant	Teaching & Learning Innovation	<a href="mailto:ddeshpan@utk.edu">ddeshpan@utk.edu</a>
Joshua Fagan	Lecture	Engineering Fundamentals Program	<a href="mailto:jfagan2@utk.edu">jfagan2@utk.edu</a>
Sally Harris	Distinguished Lecturer & Director of Undergraduate Studies	Department of English	<a href="mailto:scorran@utk.edu">scorran@utk.edu</a>
Harshvardhan	PhD student	BAS	<a href="mailto:harshvar@utk.edu">harshvar@utk.edu</a>
Don Lighter	Professor	HCB	<a href="mailto:dlighter@utk.edu">dlighter@utk.edu</a>
Piotr Luszczek	Assistant Professor	EECS	<a href="mailto:luszczek@icl.utk.edu">luszczek@icl.utk.edu</a>
Rosie Sasso	Senior Learning Technology Specialist	Office of Information Technology	<a href="mailto:rsasso@utk.edu">rsasso@utk.edu</a>
Josh Steele	Associate Vice Provost	Online Learning & Academic Programs	<a href="mailto:jsteele@utk.edu">jsteele@utk.edu</a>

## *List of attendees in each breakout session*

1st	2nd
Brendan McConville	Charles Liu
Charles Liu	Deepa Deshpande
Aly Fathy	Aly Fathy
Donald Lighter	Jennifer Gramling
Josh Fagan	Piotr Luszczek
Josh Steele	Michelle Brannen
Harshvardhan	Harshvardhan
Rosie Sasso	Yolanda Kirkpatrick

## *Topics/Issues Discussed:*

- Collect and share documents explaining the technical details of ChatGPT/ChatZero or similar AI tools, and their limitations. The purpose is to inform our faculty members, students, and other committees of the taskforce.

- Organize live/recorded online/in-person tutorial/workshop to demonstrate the technical aspects of ChatGPT/ChatZero, from general examples to discipline-specific demos. These examples will reveal the technical aspects of AI tools in an intuitive way. Rosie and Brendan will help to find volunteers.
- We will continue to discuss the specific needs and resources for the technology committee. The ChatUTK project will require some faculty/student-hours in addition to hardware and software support.
- The university can consider integration of ChatGPT/ChatZero/GoogleBard with Canvas, so our students can use the tool without worrying about the cost.
- Honor code and syllabus should be updated as a tool to dissuade students from cheating, if necessary.

*Potential list of activities and events this semester to address these*

- Technical documents collection
- Tutorial workshop(s)

*Resources needed if any near term and long term*

- Tutorial workshop organizers/costs
- Long-term resources for the ChatUTK project

*Resources the group thinks that need to be generated in the long term*

- Documents, examples, recordings of the tutorial workshops
- ChatUTK service

*Resources the group thinks that need to be generated in the long term*

- Update our information to be consistent with the state-of-the-art AI developments
- Effective and customized tools to detect plagiarism or similar behaviors

*Suggested list of events*

**March**

- First collection of technical documents to be shared with different audiences
- First tutorial workshop (focusing on general examples)
- Collect inputs for ChatUTK project

**April**

- Updated collection of technical documents
- Second tutorial workshop (focusing on specific disciplines)
- Model exploration/selection for ChatUTK project

**May**

- TBD

# Research Committee

Steering Committee Member(s): Mehmet Aydeniz, Lynne Parker

## *Confirmed list of taskforce members*

<b>Name</b>	<b>Title</b>	<b>Affiliation</b>	<b>Email</b>
Advincula, Rigoberto	UT-ORNL Governor's Chair of Advanced and Nanostructured Materials	Materials Science and Engineering	<a href="mailto:radvincu@utk.edu">radvincu@utk.edu</a>
Baco, Joshua Ortiz	Assistant Professor	Tennessee Libraries	<a href="mailto:jortizba@utk.edu">jortizba@utk.edu</a>
Bilal, Dania	Professor	School of Information Sciences	<a href="mailto:дания@utk.edu">дания@utk.edu</a>
Burns, Jane	Research Integrity Compliance Director	Office of Research and Engagement	<a href="mailto:janeburns@utk.edu">janeburns@utk.edu</a>
Clemons, Aris	Assistant Professor	Modern Foreign Languages and Literature	<a href="mailto:aclemon8@utk.edu">aclemon8@utk.edu</a>
Deshpande, Deepa	Faculty Consultant	Teaching and Learning Innovation	<a href="mailto:ddeshpan@utk.edu">ddeshpan@utk.edu</a>
Engel, Annette	Professor	Earth and Planetary Sciences	<a href="mailto:aengel1@utk.edu">aengel1@utk.edu</a>
Fagan, Joshua	Lecturer	Engineering Fundamentals	<a href="mailto:jfagan2@utk.edu">jfagan2@utk.edu</a>
Harshvardhan,	Graduate Research Assistant	Haslam College of Business	<a href="mailto:harshvar@utk.edu">harshvar@utk.edu</a>
Hayes, Doug	Professor	Biosystems Engineering and Soil Science	<a href="mailto:dhayes1@utk.edu">dhayes1@utk.edu</a>
Kavanagh, Katie	Associate Professor	Education, Health, and Human Sciences	<a href="mailto:kkavanag@utk.edu">kkavanag@utk.edu</a>
Kilgore, Chris	Associate Director	Teaching and Learning Innovation	<a href="mailto:ckilgor4@utk.edu">ckilgor4@utk.edu</a>
Knox, Laurie	Senior Lecturer	Department of English	<a href="mailto:lknox1@utk.edu">lknox1@utk.edu</a>
Ma, John	Professor	Civil and Environmental Engineering	<a href="mailto:zma2@utk.edu">zma2@utk.edu</a>
Odoi, Agricola	Professor and Assistant Dean	Research and Graduate Studies	<a href="mailto:aodoi@utk.edu">aodoi@utk.edu</a>
Philippakos, Zoi Traga	Associate Professor	College of Education	<a href="mailto:philippakos@gmail.com">philippakos@gmail.com</a>
Rius, Agustin	Associate Professor	Animal Science	<a href="mailto:arius@utk.edu">arius@utk.edu</a>
Staples, Cary	Professor	Architecture and Design	<a href="mailto:staples@utk.edu">staples@utk.edu</a>
Zhong, Qixin	Professor	Food Science	<a href="mailto:qzhong@utk.edu">qzhong@utk.edu</a>

### *List of attendees in each breakout session*

<b>1st</b>	<b>2nd</b>
<b>Research</b>	<b>Research</b>
Lynne Parker	Lynne Parker
Mehmet Aydeniz	Mehmet Aydeniz
Douglas Hayes	Chris Kilgore
Jane Balch Burns	Elise Caron
Joshua Ortiz Baco	Joshua Ortiz Baco
Laurie Knox	Laurie Knox
Piotr Luszczek	Jason Johnston
Zoi Philippakos	Zoi Philippakos
Qixin Zhong	

### *Topics/Issues Discussed:*

- **Training:** Need for training sessions for faculty and students, both to address helpful ways ChatGPT can be used in research, and approaches to ensure that it is used responsibly.
  - **Examples:** How can ChatGPT be used to design experiments? What methodologies would it be helpful for? How do we check/validate output? How can it be helpful in scaffolding (e.g., for language production)? How do we make sure that research questions attend to inclusivity and equity concerns?
  - **Available materials:** How can we leverage what other schools have already created? Are there webinars already available online that are relevant?
- **Responsible use:** We need UT-specific policies and guidelines around use of ChatGPT in research, with a focus on consistency with what other relevant entities are doing (e.g., publishers, funders).
  - **Examples:** How to handle the use of ChatGPT in writing research proposals or dissertations? Its use in creating literature reviews? How to handle graduate student applicant essays that might have used ChatGPT? Is this something that UT should monitor? What might be the consequences for the applicants? What might the cost (reduced number of applicants?) be for the university? Will putting a note on the graduate school website around use of chatGPT be helpful?
  - **Questions:** How are various publishers and funders approaching this, and what guidelines exist? How can UT craft policies and guidelines that encompass all disciplines?
- **Coordination:** Work with the Policy committee to coordinate these discussions/considerations.

### *Potential list of activities and events this semester to address these*

- **Training sessions** for ChatGPT in research – both for faculty and for students.
  - Opportunities to hear from others who are using it successfully. Examples of other related AI tools and how they can be helpful in research. Potential pitfalls and what to look out for.
- **Campus climate survey** on how faculty and students are using ChatGPT in research (and education), with the ultimate goal of discovering best practices and identifying needs (need for training on AI research skills, need for training faculty and students about UT policies).

- This data would help make sure that we aren't creating training or policy in a vacuum.
- **Journal Club:** A monthly journal club focusing on the use of chatGPT in research.

### *Resources needed if any near term and long term*

- **Data collection:** We need to discover how faculty and students are currently using ChatGPT in research and collect data that can be used to inform training and policy. Until we have learned more about its potential uses and pitfalls, we will not be able to frame best practices to help educate others.
- **Volunteers:** To help participate in the training; help prepare the curriculum; help prepare, distribute, and analyze campus survey; etc.

### *Resources the group plans to generate this semester*

- **Website:** of papers, videos, and other existing/relevant resources informing faculty/students on the use of ChatGPT for research (similar to the [Teaching and Learning Innovation page](#), except for research)
- **Responsible Conduct of Research training update:** information to be added as part of regular campus RCR training to provide guidance on ChatGPT.

### *Resources the group thinks that need to be generated in the long term*

- Best practices for use of ChatGPT across a number of "use cases"
- Campus-wide policies on the responsible use of ChatGPT in research
- Considerations for building the system infrastructure for effective and responsible use of chatGPT

### *Suggested list of events*

#### **March**

- Preparation of campus climate survey
- First tutorial workshop, focused on sharing how faculty/students are currently using ChatGPT in research, and what they have learned
- Creation of webpage with materials on the use of ChatGPT in research

#### **April**

- Distribution of campus climate survey
- TBD

#### **May**

- Analysis and Release of survey results to the campus community
- TBD

# Policy Committee

Steering Committee Member(s): Xiaopeng Zhao, Chris Lavan, Shaun McComas

## *Confirmed list of taskforce members*

Name	Title	Affiliation	Email
Baco, Joshua Ortiz	Assistant Professor	Library	<a href="mailto:jortizba@utk.edu">jortizba@utk.edu</a>
Bailey, Misty Renee	Assistant Professor	Veterinary Medicine	<a href="mailto:Mmcginn2@utk.edu">Mmcginn2@utk.edu</a>
Brannen, Michelle	Associate Professor	Library	<a href="mailto:brannen@utk.edu">brannen@utk.edu</a>
Fagan, Josh	Lecturer	TCE	<a href="mailto:jfagan2@utk.edu">jfagan2@utk.edu</a>
Harris, Sally Corran	Distinguished Lecturer	Department of English	<a href="mailto:Scorran@utk.edu">Scorran@utk.edu</a>
Icove, David	Professor of Practice	Department of EECS	<a href="mailto:icove@utk.edu">icove@utk.edu</a>
Madhukar, Madhu	Senior Lecturer	Department of MABE	<a href="mailto:Mmadhuka@utk.edu">Mmadhuka@utk.edu</a>
McGaskey, Ferlin	Director of	TLI	<a href="mailto:Fmcgaske@utk.edu">Fmcgaske@utk.edu</a>
Penchoff, Deborah	Associate Director	UT Innovative Computing Laboratory	<a href="mailto:Dpenchof@utk.edu">Dpenchof@utk.edu</a>
Pulsinelli, Gary	Associate Director	College of Law	<a href="mailto:Gpulsine@utk.edu">Gpulsine@utk.edu</a>

## *List of attendees in each breakout session*

1st	2nd
<b>Policy</b>	<b>Policy</b>
Xiaopeng Zhao	Xiaopeng Zhao
Deborah Penchoff	Shaun McComas
Sally Harris	Chris Lavan
Jason Johnson	Adam Brimer
Jennifer Gramling	Agricola Odoi
Michelle Brannen	Donald Lighter
Misty Bailey	Douglas Gordon Hayes
Gary Pulsinelli	Gary Pulsinelli
	Erin Whitaker
	Jane Balch Burns
	Kirsten Benson
	Maddie Harvin
	Qixin Zhong
	Susan Marie Bartolme

### *Topics/Issues Discussed:*

- **Immediate needs and actions:**
  - Addressing concerns about cheating and fraud
  - Defining what constitutes cheating
  - Asking students to communicate when they are using AI
  - Identifying and observing effective use of technology in the classroom
- **Opportunities for conversations and research:**
  - Helping faculty incorporate new technologies
  - Identifying best practices for classroom use and research integrity
  - Defining appropriate vs. inappropriate use
  - Compliance issues, journal guidelines, accreditation
- **Balanced message and policy:**
  - Crafting a balanced message to the campus
  - Developing a guiding statement/policy
  - Considering where to share the statement, including on syllabi
  - Ensuring policies remain relevant as technology evolves
  - Emphasizing transparency and ethical use of technology

### *Potential list of activities and events this semester to address these*

- Collecting information about detection programs and sharing it with faculty, students, and staff
- Informing the campus community that a task force is working on these issues to forestall any knee jerk reactions
- Identifying best practices and creating guidelines for the ethical use of technology
- Creating a list of resources and best practices for incorporating new technologies into teaching and learning
- Observing how students use technology in the classroom and having conversations with them about its use and potential for cheating
- Encouraging conversations among faculty and staff about new technologies and how they can be used effectively and ethically
- Providing information through representatives from each unit and using a variety of communication channels, such as articles and emails.

### *Resources needed if any near term and long term*

- Resources for faculty and staff to incorporate new technologies into their teaching
- Communication channels and representatives from each unit to share information with the campus community
- Experts in the field who can provide guidance and support to the committee and the campus community as a whole.

### *Resources the group plans to generate this semester*

- Guidelines and best practices for the ethical use of technology in teaching and learning
- Rely on Teaching and Learning Innovation, which has a great resource list, to provide additional support and guidance

## *Resources the group thinks that need to be generated in the long term*

- Creation of a centralized resource hub for faculty and staff to access the latest research and best practices in the use of technology in teaching and learning. TLI can evolve its current "A.I. in the Classroom" webpage to meet this need. The webpage is here: <https://teaching.utk.edu/artificialintelligence/>.
- Continued research and data on the impact of technology on teaching and learning
- Updates to guidelines and best practices as technology continues to evolve
- Ongoing conversations and training opportunities for faculty and staff around new technologies and their applications
- Further research and guidance on how to prevent cheating and fraud using technology
- Continued identification and promotion of effective use cases for technology in teaching and learning
- Additional support and resources for faculty and staff to incorporate technology into their teaching and research
- Development of resources for students to help them understand the ethical use of technology and the potential for cheating

## *Suggested list of events*

### **March**

- Biweekly policy committee meeting. Discuss the development and implementation of policies and guidelines related to the use of ChatGPT and AI tools in education.
- Faculty Learning Community: Establish a faculty learning community focused on the use of ChatGPT and AI tools in education. This could be a recurring event where faculty can come together to share resources, discuss challenges, and develop best practices. TLI will help to host.

### **April**

- Monthly policy committee meeting. Discuss the development and implementation of policies and guidelines related to the use of ChatGPT and AI tools in education.
- Faculty Learning Community: Establish a faculty learning community focused on the use of ChatGPT and AI tools in education. This could be a recurring event where faculty can come together to share resources, discuss challenges, and develop best practices. TLI will help to host.

### **May**

- Monthly policy committee meeting. Discuss the development and implementation of policies and guidelines related to the use of ChatGPT and AI tools in education.
- Faculty Learning Community: Establish a faculty learning community focused on the use of ChatGPT and AI tools in education. This could be a recurring event where faculty can come together to share resources, discuss challenges, and develop best practices. TLI will help to host.

### **Potential Future Events**

- Academic Integrity Symposium: Host a symposium focused on promoting academic integrity in the use of ChatGPT and AI tools in education. This could include keynote speakers, presentations, and interactive sessions on best practices and ethical use.
- Student Showcase: Host an event where students can demonstrate how they are using ChatGPT and AI tools in their coursework or research. This could be organized by discipline or topic and include presentations, posters, and interactive demonstrations on the ethical use of these tools.
- Webinar Series: Develop a series of webinars focused on the ethical use of ChatGPT and AI tools in education. These webinars could be hosted by experts in the field and cover topics such as privacy concerns, data security, and preventing cheating.