

1 - AY 23-24 P&T Template (Colleges w/ Departments)

[View Instructions](#)

[Preview Packet](#)

Unit	Type	Packet Deadline Type	Packet Due Date
Provost Office	Tenure	Soft Deadline	

[Overview](#) [Packet](#)

Below you will find an overview of the packet requirements outlined by your institution. This page will be updated as you make progress toward your packet. [To learn more, read the Candidate's Packet Guide.](#)

Start Here: Click the "Packet" tab above and complete Instructions and Guidelines Section

[Edit](#)

Not Yet Submitted Unlocked

Type	# Required	# Added
<input type="radio"/> Promotion and/or Tenure: Instructions and Guidelines	1 required	0



Cover Sheet (Provided by Faculty)

[Edit](#)

Not Yet Submitted Unlocked

Type	# Required	# Added
<input type="radio"/> Promotion and/or Tenure - Cover Sheet	9 required	0



Early Consideration, Suspension, Extension and Other Memos (Provided by Faculty and/or Administrator - Optional)

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Not Yet Submitted Unlocked

Type	# Required	# Added
<input checked="" type="checkbox"/> Early Consideration Memo	0 required	0
<input checked="" type="checkbox"/> Suspension Memo(s)	0 required	0
<input checked="" type="checkbox"/> Extension Memo(s)	0 required	0
<input checked="" type="checkbox"/> Other Memos	0 required	0
<input checked="" type="checkbox"/> Additional Documents	0 required	0



Statement of Responsibilities, Criteria Statements, and Other Documentation (Provided by Administrator)

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Not Yet Submitted Unlocked

Type	# Required	# Added
<input type="radio"/> Statement of Responsibilities	1 required	0
<input type="radio"/> Department and College Statements of Criteria and Expectations	1 required	0
<input type="radio"/> Certification of Competence to Communicate in English	1 required	0



Teaching Ability and Effectiveness (Provided by Faculty)

[Edit](#)

Not Yet Submitted Unlocked

Type	# Required	# Added
<input type="radio"/> Candidate's Statement / Self-Assessment	1 required	0
<input type="radio"/> Scheduled Classes Taught and Advising Responsibilities	1 required	0
<input type="radio"/> Quantitative End-of-Course Student Surveys	1 required	0
<input type="radio"/> Peer Review of Teaching Reports	1 required	0
<input checked="" type="checkbox"/> Other Indicators of Teaching Quality	0 required	0



Teaching Ability & Effectiveness (Provided by Administrator)

[Edit](#)

Not Yet Submitted Unlocked

Type	# Required	# Added
<input checked="" type="checkbox"/> Narrative end-of-course surveys	0 required	0



Research/Scholarship/Creative Activity (Provided by Faculty)

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Not Yet Submitted Unlocked

Type	# Required	# Added
<input type="radio"/> Candidate's Statement	1 required	0
<input type="radio"/> List of Scholarly Publications and/or Creative Activity	1 required	0
<input checked="" type="checkbox"/> Projects, Grants, Commissions, and Contracts	0 required	0
<input checked="" type="checkbox"/> Presentations, Invitations to, and/or Participation in Seminars and Workshops	0 required	0
<input checked="" type="checkbox"/> Other indicators of research/scholarship/creative activity quality	0 required	0



Link to External Repository of Scholarly/Creative Works (Provided by Faculty)

[Edit](#)

Not Yet Submitted Unlocked

Type	# Required	# Added
<input checked="" type="checkbox"/> Document with Link to External Repository	0 required	0



Institutional, Disciplinary, and/or Professional Service (Provided by Faculty)

[Edit](#)

Not Yet Submitted Unlocked

Type	# Required	# Added
<input type="radio"/> Candidate's Statement	1 required	0
<input type="radio"/> Institutional, Disciplinary, and Professional Service Activities	1 required	0



Departmental and/or College Requested Documentation (Provided by Faculty)

[Edit](#)

Not Yet Submitted Unlocked

Type	# Required	# Added
<input checked="" type="checkbox"/> Supporting Materials	0 required	0
<input checked="" type="checkbox"/> Additional Documents	0 required	0
<input checked="" type="checkbox"/> Additional Documents	0 required	0



Retention Reviews and Annual Performance and Planning Reviews (Provided by Administrator)

[Edit](#)

Not Yet Submitted Unlocked

Type	# Required	# Added
<input type="radio"/> Retention Reviews and Annual Performance and Planning Reviews	1 required	0



Curriculum Vitae (Provided by Faculty)

[Edit](#)

Not Yet Submitted Unlocked

Type	# Required	# Added
<input type="radio"/> Curriculum Vitae	1 required	0



Finish Here: Candidate Signature Statement (Provided by Faculty)

[Edit](#)

Not Yet Submitted Unlocked

Type	# Required	# Added
<input type="radio"/> Promotion and/or Tenure - Candidate Signature Statement	3 required	0

