

# 1 - AY 23-24 Promotion Only Template (Colleges w/ Departments)

View Instructions

Preview Packet

Unit	Type	Packet Deadline Type	Packet Due Date
Provost Office	Promotion	Soft Deadline	
<div>OverviewPacket</div>			

Below you will find an overview of the packet requirements outlined by your institution. This page will be updated as you make progress toward your packet. [To learn more, read the Candidate's Packet Guide.](#)

Start Here: Click the "Packet" tab above and complete Instructions and Guidelines Section

Edit

Not Yet Submitted Unlocked

Type	# Required	# Added
<div><div></div>Promotion and/or Tenure: Instructions and Guidelines</div>	1 required	0

Cover Sheet (Provided by Faculty)

Edit

Not Yet Submitted Unlocked

Type	# Required	# Added
<div><div></div>Promotion and/or Tenure - Cover Sheet</div>	9 required	0

Early Consideration, Suspension, Extension and Other Memos (Provided by Faculty and/or Administrator - Optional)

Edit

Not Yet Submitted Unlocked

Type	# Required	# Added
<div><div></div>Early Consideration Memo</div>	0 required	0
<div><div></div>Suspension Memo(s)</div>	0 required	0
<div><div></div>Extension Memo(s)</div>	0 required	0
<div><div></div>Other Memos</div>	0 required	0
<div><div></div>Additional Documents</div>	0 required	0

Statement of Responsibilities, Criteria Statements, and Other Documentation (Provided by Administrator)

Edit

Not Yet Submitted Unlocked

Type	# Required	# Added
<div><div></div>Statement of Responsibilities</div>	1 required	0
<div><div></div>Department and College Statements of Criteria and Expectations</div>	1 required	0

Teaching Ability and Effectiveness (Provided by Faculty)

Edit

Not Yet Submitted Unlocked

Type	# Required	# Added
<div><div></div>Candidate's Statement / Self-Assessment</div>	1 required	0
<div><div></div>Scheduled Classes Taught and Advising Responsibilities</div>	1 required	0
<div><div></div>Quantitative End-of-Course Student Surveys</div>	1 required	0
<div><div></div>Peer Review of Teaching Reports</div>	1 required	0
<div><div></div>Other Indicators of Teaching Quality</div>	0 required	0

Teaching Ability & Effectiveness (Provided by Administrator)

Edit

Not Yet Submitted Unlocked

Type	# Required	# Added
<div><div></div>Narrative end-of-course surveys</div>	0 required	0

Research/Scholarship/Creative Activity (Provided by Faculty)

Edit

Not Yet Submitted Unlocked

Type	# Required	# Added
<div><div></div>Candidate's Statement</div>	1 required	0
<div><div></div>List of Scholarly Publications and/or Creative Activity</div>	1 required	0
<div><div></div>Projects, Grants, Commissions, and Contracts</div>	0 required	0
<div><div></div>Presentations, Invitations to, and/or Participation in Seminars and Workshops</div>	0 required	0
<div><div></div>Other indicators of research/scholarship/creative activity quality</div>	0 required	0

Link to External Repository of Scholarly/Creative Works (Provided by Faculty)

Edit

Not Yet Submitted Unlocked

Type	# Required	# Added
<div><div></div>Document with Link to External Repository</div>	0 required	0

Institutional, Disciplinary, and/or Professional Service (Provided by Faculty)

Edit

Not Yet Submitted Unlocked

Type	# Required	# Added
<div><div></div>Candidate's Statement</div>	1 required	0
<div><div></div>Institutional, Disciplinary, and Professional Service Activities</div>	1 required	0

Departmental and/or College Requested Documentation (Provided by Faculty)

Edit

Not Yet Submitted Unlocked

Type	# Required	# Added
<div><div></div>Supporting Materials</div>	0 required	0
<div><div></div>Additional Documents</div>	0 required	0
<div><div></div>Additional Documents</div>	0 required	0

Annual Performance and Planning Review Reports (Provided by Administrator)

Edit

Not Yet Submitted Unlocked

Type	# Required	# Added
<div><div></div>Annual Performance and Planning Review Reports</div>	1 required	0

Curriculum Vitae (Provided by Faculty)

Edit

Not Yet Submitted Unlocked

Type	# Required	# Added
<div><div></div>Curriculum Vitae</div>	1 required	0

Finish Here: Candidate Signature Statement (Provided by Faculty)

Edit

Not Yet Submitted Unlocked

Type	# Required	# Added
<div><div></div>Promotion and/or Tenure - Candidate Signature Statement</div>	3 required	0