

# AY 23-24 FDL Proposal

Megan Gast

Please provide responses to the following items to apply for faculty development leave.

## Faculty Information

**Faculty First and Last Name \***

**Personnel Number \***

**Faculty Title/Rank \***

**University Email Address \***  
NetID@utk.edu

**College \***

- Architecture & Design
- Arts & Sciences
- Baker School for Public Policy and Public Affairs
- Communication & Information
- Education, Health, & Human Sciences
- Haslam College of Business
- Law
- Libraries
- Music
- Nursing
- Social Work
- Tickle College of Engineering

**Department (if applicable) \***  
Please enter NA if you are in a college without departments

**Campus Address \***

**Campus Phone Number \***

**Semester(s) and Year(s) of Previously Taken FDL \***  
Please enter NA if this is your first time taking FDL.

**Significant Accomplishments of Previously Taken FDL \***  
Please enter NA if this is your first time taking FDL.

**I am requesting the following: \***

- One semester of leave with full pay
- Two continuous semesters with half pay

**Semester(s) and Year(s) of Requested Leave \***  
e.g. Spring 2024 or Fall 2023-Spring 2024

## Faculty Development Leave Proposal

Please respond to the following with regards to the proposed work to be completed while on faculty development leave.

**Background, Motivation, Purpose and Goals (500-700 words) \***

**Significance of the Work (200-300 words) \***

**Description of Methodology or Approach (200-300 words) \***

**Anticipated Results or Outcomes (200-300 words) \***

**Description of the Impact of this Work on the Research and/or Teaching Mission of the Department or College (200-300 words) \***

## Faculty Report Acknowledgement

Upon returning from the leave, faculty must provide a written report of accomplishments via an Interfolio form, including the activities undertaken, results accomplished, and research or other scholarly work produced or expected as a result of the leave.

Faculty will be expected to log into Interfolio to upload their report at the appropriate step *within 30 days of returning from leave*.

**I will submit my report via Interfolio by the required deadline. \***  
Please initial below.