AY 22-23 Promotion and/or Tenure - College/Intercollegiate Review Committee Recommendation

Date of review committee discussion *

Date *

If an additional meeting was held, please enter the date.

Date

Why was a second meeting needed?

Votes

Enter a number for each. If none, enter 0, do not leave blank. If your departmental or college bylaws do not allow for abstensions, then enter 99.

For *

Against *

Abstain *

Recuse *

Absent *

Explanation of conflict of interest for recusal(s) *

If no recusals, please put N/A.

According to your bylaws, does this constitute a positive vote? *

- Yes
- No

Some units have two separate votes for tenure and promotion cases while others have one vote for both actions. Are the votes above for: *

- Both Tenure and Promotion
- Tenure Only
- Promotion Only

Votes on Second Action (if needed)

For units that conduct two separate votes for tenure and promotion, record the results of the second vote below. If your unit does not conduct two separate votes, then you can skip this section.

Enter a number for each. If none, enter 0, do not leave blank. If your departmental or college bylaws do not allow for abstensions, then enter 99.

Which action is associated with these votes?

- Tenure
- Promotion

For

Against

Abstain

Recuse

Absent

Explanation of conflict of interest for recusal(s)

Dissenting/Minority Report

Is there a dissenting / minority report? *

If yes, please attach with committee report or include in the form fields below.

- Yes
- No

Dissenting Statements

The box below can be used to provide any dissenting statements from committee members, if applicable. Dissenting statements can also be uploaded separately.

0 / 8000 characters

Manner of Taking and Recording Votes

How was the formal vote taken (e.g., paper ballots, Zoom poll)? *

How are ballots stored and preserved (e.g., Where are they stored? Who maintains the file?) *

For electronic voting, consider attaching a screen shot or other display of the ballots in the section where the departmental review committee chair uploads the narrative.

Committee Narrative

The committee's narrative can be submitted using the form fields below **OR** it can be uploaded as a separate file from the Case Details page (the same place you accessed this form). Note that you can edit this form as many times as you would like while the case is with the committee - just make sure you press save responses at the bottom of the page each time you work on it. The review will be final when you move the case to the next step.

If you plan to use the form fields below, take note that all required fields are marked with a black asterisk. However, Interfolio will not flag these items as missing if they are left blank since use of these fields to submit the narrative is optional, so please track this if you use the form. (Only items with a red asterisk will be flagged by Interfolio).

Please select one option below: *

- The committee narrative will be uploaded as a separate file.
- The committee narrative will be submitted using the form fields below.

Candidate Accomplishments

Please provide an assessment of the candidate's accomplishments in each of the areas listed below.

Teaching*

0 / 8000 characters

Research/Scholarship/Creative Work*

0 / 8000 characters

Service*

0 / 8000 characters

External Reviews

External Reviews*

Provide a summary of the committee's discussion and conclusions regarding the external reviews. Be careful to maintain the anonymity of the external reviewers.

0 / 8000 characters

Annual Performance and Planning Reviews (APPR) and Retention Reviews

Annual Performance & Planning Reviews and Retention Reviews*

Provide a brief overview of the candidate's performance and progression towards promotion as reflected in the Annual Performance and Planning Reviews and/or Retention Reviews.

0 / 8000 characters

Internal Reviews

Departmental Review Committee Recommendation*

Provide a summary of the committee's discussion of the departmental review committee's conclusions and recommendations, as well as any minority reports and/or candidate responses.

0 / 8000 characters

Department Head Recommendation*

(Intercollegiate Review Committee can skip this item.)

Provide a summary of the committee's discussion of the department head's recommendation, as well as any dissenting reports and/or candidate responses.

0 / 8000 characters

Other Observations and Comments

Additional Information

Use the space below to provide additional information not accomodated in the boxes above, if needed.

0 / 8000 characters

College/Intercollegiate Overall Assessment and Recommendation

Assessment and Recommendation*

Please state the committee's recommendation and summarize the major factors impacting the recommendation.

0 / 8000 characters

Submit Form | Save Responses | Return to Case