Overview of Non-Tenure Track Faculty Promotion Process in Interfolio For Colleges Without Departments

Key CCF – College Case Facilitator FA – Faculty Affairs

CASE SETUP (Done by FA Team creates case and sends it forward Candidate uploads Step 1a documents Step 1b: "Provided by CCF complete Attach documents Dean solicits external FA team sends case to checklists and move Administrator" and lock sections reviews CRC Material Upload case forward to FA STEP 2: FA shares narrative Receives and reviews FA sends case to the and tracks response College Review Committee (CRC) Sends case to FA case period FA shares narrative Dean receives and FA sends case forward Sends case to FA and tracks response to next step reviews case period CAO receives and FA notifies candidate Chief Academic Officer (CAO) (Provost) of outcome reviews case